

MINUTES OF THE TOWN OF WASHINGTON BIMONTHLY TOWN BOARD MEETING

October 16, 2008

A quorum being present Chrm. Hanson called to order the bimonthly Town Board meeting of the Washington Town Board at 7:00 p.m., on Thursday, October 16, 2008, at the Town Municipal Building, 5750 Old Town Hall Road.

Members Present: Thomas Hanson, Donald Perry, and Karen Tomesh

Staff Present: Kimberley Bunderson, Janelle Henning, and Micheal Peterson

Members/Staff Absent: George Losby, Michael Stacy

Minutes: Supv. Tomesh moved TO APPROVE THE MINUTES OF THE OCTOBER 2, 2008 BIMONTHLY TOWN BOARD MEETING. The motion was seconded by Supv. Perry.

Aye 3, Nay 0

Restructuring of Town Positions: Clerk/Treasurer Henning presented an organizational chart showing the structure of the Town's positions as they are currently. She then reviewed a potential chart that showed how the Town could reorganize its positions to better fit the auditor's questions. Supv. Perry noted that reorganizing would better redefine the positions and not leave any open gaps. By seeing the two charts together, they were able to compare the differences in performance duties of each position. Chrm. Hanson spoke that by rearranging the Town's positions, the Town would be more efficient and cost effective.

Discuss and Endorse Proposed Budget & Levy: Clerk/Treasurer Henning submitted a 2009 Budget Proposal Comment Sheet showing anticipated increases and decreases for the Town. Library services is a significant increase in the budget. Preliminary discussions of the 2009 budget continue.

Clerk/Treasurer's Report: The September financial statement was submitted for review.

Twenty-seven people are scheduled to staff the election. 4,200 voters are expected on Election Day. The office has received over 400 absentee ballots thus far. Clerk/Treasurer Henning proposed an increase in hourly wage for election workers due to upcoming minimum wage increase. Chrm. Hanson moved TO INCREASE THE HOURLY RATE FOR POLL WORKERS TO \$7.50 AN HOUR AND CHIEF INSPECTOR TO \$8.50 AN HOUR. The motion was seconded by Supv. Tomesh.

Aye 3, Nay 0

Checks: Supv. Perry moved TO APPROVE CHECKS #18450 THROUGH #18482 TOTALING \$38,108.39. The motion was seconded by Supv. Tomesh.

Aye 3, Nay 0

Licenses: None.

Administrator's Report: The Road Crew has completed all of their summer road projects. They are currently power washing the equipment and getting it ready for winter. Sweeping will start Monday for the urban areas. Also, the road crew will begin cleaning out drains preparing them for winter.

MINUTES OF THE TOWN OF WASHINGTON BIMONTHLY TOWN BOARD MEETING

October 16, 2008

Page 2

Administrator's Report Con't: Winter preparation of Rest Haven Cemetery had begun October 15. All vases and flowerpots are being removed.

Senator Russ Feingold spoke at the Town Municipal Building last week. He had a good turnout of listeners.

Chairman's Report: None.

Supervisor's Report: None.

Citizen's Input: None.

Future Zoning Requests: None.

Items for Next Meeting's Agenda: Restructuring of Town Positions

Adjournment: Supv. Perry moved TO ADJOURN. The motion was seconded by Supv. Tomesh. The meeting adjourned at 8:00 p.m.

Aye 3, Nay 0

THE BOARD'S NEXT MEETING WILL BE THURSDAY, NOVEMBER 6, 2008,
AT THE TOWN MUNICIPAL BUILDING,
5750 OLD TOWN HALL ROAD.

Kimberley Bunderson
Administrative Assistant

Attendance: Derek Laughren