

MINUTES OF THE TOWN OF WASHINGTON BIMONTHLY TOWN BOARD MEETING

September 4, 2008

A quorum being present Chrm. Hanson called to order the bimonthly Town Board meeting of the Washington Town Board at 7:00 p.m., on Thursday, September 4, 2008, at the Town Municipal Building, 5750 Old Town Hall Road.

Members Present: Thomas Hanson, George Losby, Donald Perry, Michael Stacy, and Karen Tomesh

Staff Present: Kimberley Bunderson, Janelle Henning, and Micheal Peterson

Members/Staff Absent: None

Minutes: Supv. Tomesh moved TO APPROVE THE MINUTES OF THE AUGUST 21, 2008 BIMONTHLY TOWN BOARD MEETING. The motion was seconded by Supv. Stacy. Aye 5, Nay 0

Chairman's Report:

Administrator's Position:

Chrm. Hanson opened with his suggested proposals for the replacement of the administrator's position. He indicated that he has not received Admr. Peterson's official resignation; however, he felt that the Board should exercise their roll and begin the process. After reviewing Chrm. Hanson's suggestions, Supv. Stacy reviewed a few of his recommendations he had on the job description, announcement, revisions to the Municipal Code Book, and proposed timetable. Supv. Perry stated he thought the time table was too long. The Board agreed to look at it further after receiving Supv. Perry's proposal of a new time-line. Chrm. Hanson brought up the idea of using a headhunter and hiring externally. Supv. Stacy suggested gathering an interview committee. Supv. Losby believed that the Board does not need outsiders involved in the process. The Board came to a consensus that the Board would be the hiring committee. They specified that they would hold special meetings to further discuss the process of hiring the new administrator and the actual hiring. They also agreed to list the minimum salary in the job posting.

During the discussion, Supv. Losby moved TO OBTAIN A LEGAL OPINION AS TO WHETHER THE CLERK/TREASURER AND ADMINISTRATOR SHOULD HAVE A VOTE. The motion failed for a lack of a second.

Supv. Perry was excused.

Clerk/Treasurer's Report: None.

Budget Amendment: Chrm. Hanson moved AMEND THE BUDGET AND TO TRANSFER FUNDS (\$22,037.00) FROM THE GENERAL (1) STATE INVESTMENT FUND TO THE DNR PERMITS (8280). The motion was seconded by Supv. Tomesh. Aye 4, Nay 0

Checks: Chrm. Hanson moved TO APPROVE CHECKS #18337 THROUGH #18371 TOTALING \$74, 660.92.46. The motion was seconded by Supv. Tomesh. Aye 4, Nay 0

Licenses: None.

MINUTES OF THE TOWN OF WASHINGTON BIMONTHLY TOWN BOARD MEETING

September 4, 2008

Page 2

Administrator's Report: On Friday, chip sealing is going to be done in the Short Addition and on East Lexington Boulevard. Shoulder work is continuing to be done on the new roads. Martin Road blacktopping is still on hold for the next three weeks.

Two parking tickets were issued. One accident was responded to.

Supervisor's Report: None.

Citizen's Input: Laurie Doose expressed a job well done on the new website. She also suggested a few minor changes that could be made.

Future Zoning Requests: None.

Items for Next Meeting's Agenda: Class A Cap-n-Cork's Liquor License, Fire Department Financial and Budgetary Information, Lee Acres CSM

Adjournment: Chrm. Hanson moved TO ADJOURN. The motion was seconded by Supv. Tomesh. The meeting adjourned at 8:30 p.m.
Aye 4, Nay 0

THE BOARD'S NEXT MEETING WILL BE THURSDAY, SEPTEMBER 18,
2008,
AT THE TOWN MUNICIPAL BUILDING,
5750 OLD TOWN HALL ROAD.

Kimberley Bunderson
Administrative Assistant

Attendance: Laurie Doose, Derek Laughren