

# MINUTES OF THE TOWN OF WASHINGTON BIMONTHLY TOWN BOARD MEETING

March 5, 2009

A quorum being present Chrm. Hanson called to order the bimonthly Town Board meeting of the Washington Town Board at 7:00 p.m., on Thursday, March 5, 2009, at the Town Municipal Building, 5750 Old Town Hall Road.

Members Present: Thomas Hanson, Donald Perry, Michael Stacy, and Karen Tomesh

Staff Present: Kimberley Bunderson, Janelle Henning, and Micheal Peterson

Members/Staff Absent: George Losby

Minutes: Supv. Tomesh moved TO APPROVE THE MINUTES OF THE FEBRUARY 19, 2009 BIMONTHLY TOWN BOARD MEETING. The motion was seconded by Supv. Stacy.

Aye 4, Nay 0

Traffic Signal STH 93/CTH II: Admr. Peterson was notified by the Wisconsin Department of Transportation that the Town's cost to install the traffic light in 2010 would be \$4,550. Supv. Perry moved TO APPROVE THE TRAFFIC SIGNAL AT STH 93/CTH II AND THE EXPENSE TO BE INCLUDED IN THE 2010 BUDGET. The motion was seconded by Supv. Tomesh.

Aye 4, Nay 0

Special Charge: Jon Tulman and Todd Andrews, from Eau Claire County Department of Planning and Development, are requesting permission to use \$1 of the special charge for recycling to pay for the Clean Sweep effort. The Clean Sweep Program would dispose of unused prescription and over-the-counter medicines properly. Supv. Stacy moved TO ALLOW THE COUNTY TO USE \$1 OF THE SPECIAL CHARGE TOWARDS THE CLEAN SWEEP EFFORT. The motion was seconded by Chrm. Hanson.

Aye 4, Nay 0

Clerk/Treasurer's Report: Clerk/Treasurer Henning and road employee Brooks attended a conference on highway safety and signing. DOT regulations are requiring a sign inventory and inspection program in place by 2012. By 2015, warning and guide signs will need to be replaced to meet the retroreflectivity standard. An implementation plan will be developed to consider costs and upcoming budget needs.

State Investment Fund Transfer: Supv. Tomesh moved TO APPROVE 2008 YEAR END TRANSFERS AND 2009 RESERVE FUNDING TOTALING \$136,931.75. The motion was seconded by Supv. Perry. Aye 4, Nay 0

Supv. Tomesh moved TO TRANSFER FUNDS (\$127,443.00) FROM THE STATE INVESTMENT FUND #2 TO THE EQUIPMENT FUND (8430) TO PAY FOR THE SWEEPER'S 1 YEAR LEASE. The motion was seconded by Supv. Perry. Aye 4, Nay 0

Deputy Clerk/Administrative Assistant: The Town received 160 applications. Ten people were interviewed based on their education and experience. Two days were spent interviewing. A point system was used and a timed computer competence skills assessment was given. The interview panel agreed on the top two candidates.

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- Deputy Clerk Con't: Clerk/Treasurer Henning provided a tour and met with the top candidate. The position was offered and accepted by Diane Krinkie.
- Checks: Supv. Tomesh moved TO APPROVE CHECKS #19010 THROUGH #19058 TOTALING \$3,966,319.73. The motion was seconded by Supv. Stacy.  
Aye 4, Nay 0
- Licenses: Supv. Tomesh moved TO APPROVE THE BARTENDER'S LICENSES FOR VICTORIA HOLODNACK AND LESLEY SIEMER. The motion was seconded by Supv. Perry  
Aye 4, Nay 0
- Administrator's Report: Admr. Peterson reported that the last snow fall was a tough one. The snow was wet, thick, and heavy to move. A few school buses were stuck and slid on hills.
- An employee on the road crew is off work and is recuperating from a car accident. It is anticipated he will be back next week.
- The Road Crew has been out brushing at Timber Ridge Circle in preparation for road project this summer. They will continue brushing in various locations through March. A large tree will be removed on Woodcrest Highlands that is buckling the pavement.
- Two parking tickets were issued. One accident was responded to. The Office has been working on ordering new parking tickets because the old ones have the wrong address, wrong fees, and the adhesive is no longer effective.
- 911 Care Begins with the Call, by local hospitals and EMS agencies, are holding a press conference at the Town of Washington Municipal Building Tuesday, March 10<sup>th</sup>. The Board is invited to attend.
- Organizational Transition Update: Supv. Tomesh suggested that the Board review the job descriptions for the Deputy Clerk and Deputy Treasurer to ensure there is reference to the WI State Statues. Supv. Stacy requested that the Board review the personnel section of the Town of Washington Municipal Code and the Employee Handbook.
- Chairman's Report: Eau Claire Fire and Rescue is pleased to be providing ambulance service for the Town. The Town is not paying less by going through Eau Claire Fire and Rescue; however, the Town's citizens are paying less for better service. In the last year, the Town has had 294 emergency responses.
- The Town is currently working with a mediator in relation to the lawsuit against the City of Eau Claire. Chrm. Hanson hopes they can come to an agreement that satisfies everyone.
- Supervisor's Report: Supv. Tomesh informed the Board of the Planning Commission meeting with the Eau Claire County Planning and Development's Jon Tulman and Todd Andrews. They met last Wednesday and finalized a draft Comprehensive Plan. MSA has produced the draft document, which is currently being reviewed by the Commission.

