

MINUTES OF THE TOWN OF WASHINGTON BIMONTHLY TOWN BOARD MEETING

May 15, 2008

A quorum being present Chrm. Hanson called to order the bimonthly Town Board meeting of the Washington Town Board at 7:00 p.m., on Thursday, May 15, 2008, at the Town Municipal Building, 5750 Old Town Hall Road.

Members Present: Thomas Hanson, Donald Perry, Michael Stacy, and Karen Tomesh

Staff Present: Kimberley Bunderson, Janelle Henning, and Micheal Peterson

Members/Staff Absent: George Losby

Minutes: Supv. Perry moved TO APPROVE THE MINUTES OF THE MAY 1, 2008 BIMONTHLY TOWN BOARD MEETING. The motion was seconded by Supv. Stacy. Aye 4, Nay 0

Clerk/Treasurer's Report: The April Financial Statement was submitted for review.
The Income/Budget Statement was submitted for a detailed review of revenues and expenditures in comparison to the 2008 Budget.

Checks: Supv. Perry moved TO APPROVE CHECKS #18071 THROUGH #18113 TOTALING \$97,154.16. The motion was seconded by Supv. Stacy. Aye 4, Nay 0

Licenses: Supv. Tomesh moved TO APPROVE THE BARTENDER'S LICENSES FOR VICTORIA DEVITA, KURT ERICKSON, CHASE FISCHER, AND HEATHER SPRINGER. The motion was seconded by Supv. Perry. Aye 4, Nay 0

Administrator's Report: The Town has received and reviewed bids for replacement of the 1999 MAC Tri-Axel Dump Truck. MAC Sales & Service was awarded the bid.

Two parking tickets have been issued. The Town responded to one accident.

The Town is waiting for to hear from Allied Blacktop for when they can start. However, Admr. Peterson believes they will be able to start pulverizing and grinding one week after the Memorial Holiday.

The Crew have been working on replacing culverts and have posted signs for the upcoming construction.

Clerk/Treasurer Position Salary & Benefit Proposal: Chrm. Hanson submitted a letter written by the Town's Attorney, John Hibbard. The letter related his opinion on the supervision of the Clerk/Treasurer Position. Mr. Hibbard attended the meeting to answer any questions. After much discussion, Supv. Tomesh asked Mr. Hibbard to review the Clerk/Treasurer Job Description and recommend any changes that should be made. Mr. Hibbard recommended two changes to the description. The first one was to change "General supervision is provided by the Town Administrator" to read "General guidance is provided by the Town Administrator". The second was to change the individual state statute sections listed to read simply "Wisconsin Statutes".

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Salary & Benefit Proposal Con't: Supv. Stacy moved TO AMEND THE WORDING OF CLERK/TREASURER JOB DESCRIPTION AS RECOMMENDED BY THE TOWN'S ATTORNEY. The motion was seconded by Supv. Perry. The roll call vote was as follows: Chrm. Hanson – Aye, Supv. Losby – Absent, Supv. Perry – Aye, Supv. Stacy – Aye, and Supv. Tomesh – Aye.

Aye 4, Nay 0

Supv. Tomesh presented the proposed salary and benefit package range for the Clerk/Treasurer position. The Board agreed to hold a Special Board Meeting Saturday, May 17, 2008 at 8:00 a.m. to discuss and take action on the appointment and salary/benefit package.

Chairman's Report: None.

Supervisor's Report: Supv. Tomesh reported that the Planning Commission met yesterday at the Seymour Town Hall to discuss two alternate plans that they had narrowed down to one. They are currently working on revising it and making modifications. The Eau Claire County Planning and Development is having an intergovernmental informational meeting in September.

Citizen's Input: None.

Future Zoning Requests: None.

Items for Next Meeting's Agenda: None.

Adjournment: Supv. Perry moved TO ADJOURN. The motion was seconded by Supv. Tomesh. The meeting adjourned at 8:15 p.m.

Aye 4, Nay 0

THE BOARD'S NEXT MEETING WILL BE THURSDAY, JUNE 5, 2008, AT THE TOWN MUNICIPAL BUILDING, 5750 OLD TOWN HALL ROAD.

Kimberley Bunderson
Administrative Assistant

Attendance: John Hibbard